



भा.कृ.अनु.प. - केन्द्रीय रोपण फसल अनुसंधान संस्थान
प्रादेशिक केन्द्र, कृष्णपुरम (डाक), कायमकुलम, केरल 690 533, भारत
ICAR - CENTRAL PLANTATION CROPS RESEARCH INSTITUTE
REGIONAL STATION, KRISHNAPURAM (PO), KAYAMKULAM 690 533,
KERALA, INDIA
(An ISO 9001:2008 Certified Institution)



Phone : PABX : 0479-2442104; 0479 - 2442160 Head : 0479-2442004 Fax: 0479-2445733
Email: headrskgm.cpcri@icar.gov.in, headcpcri@yahoo.co.in Website: <http://www.cpcri.gov.in/>

F.NO.2 (7)/FARM/EST./2016-2017

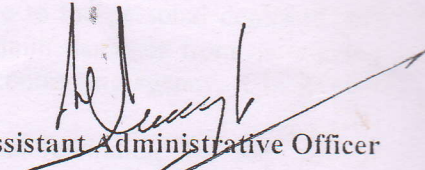
DATED: 10.04.2017

Sub: Quotation for field/Cleaning works in different Sections of this Regional Station on **contract basis** – reg.

Sir,

Sealed Quotations are invited from Registered Contractors/Agencies/Service providers having valid license/registration, PAN card etc. for carrying out the works at this Regional Station on contract basis as per details of works attached (Malayalam version of the description of works enclosed) on contract basis for period from May - 2017 to 31.03.2018. Interested/willing contractors may submit their quotations on or before ~~27-04~~ 2017.

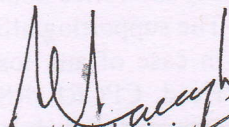
Yours faithfully,


Assistant Administrative Officer

Terms & Conditions:-

1. The required implements for carrying out the above works should be brought by the contractor at his own cost.
2. The works should be undertaken as per the directives of Scientists/Officer Incharge/Tech.Officer.
3. This work does not confer any claim or right for future regular employment at this Station.
4. The Rate should be quoted for each item of work in the manner indicated in the Annexure.
5. Quotation should be sealed and Superscribed as "Quotation for field works" and reach this office on or before 27.04.2017
6. The contracting agency should have valid registration and licenses required as per existing applicable law, for undertaking such jobs from all the Govt. agencies. Income Tax @ 2.03% of the bill amount shall be deducted from the Contractor's bill. The permanent Account Number should be furnished for the same. They shall comply with all the obligations arising in the course of execution of the services as per contract.
7. BID SECURITY for an amount of Rs.7000/- (Rupees Five thousand only) must be deposited by Demand Draft in favour of ICAR UNIT, CPCRI (RS), KAYAMKULAM payable at SBT, Kayamkulam. Remittance of EMD in any other mode will not be acceptable.
8. The split up rates including ESI, EPF, and Service Tax etc. should be clearly indicated.
9. The remuneration shall be disbursed through cheque/E payment to the Contractor.
10. Payment shall be made by the 10th of every succeeding month.
11. The successful bidder while preferring the contract bill shall furnish the remittance details of statutory dues and details of the payment of the monthly remuneration of previous month in respect of the personnel engaged by him/her at this Station.
12. The normal office hours of CPCRI are from 9.00 AM to 4.30 PM, six days from Monday to Saturday. However, CPCRI reserves the right to have the services on closed day and beyond office hours.
13. The supporting/allied services staff should follow strict attendance.
14. In case of any loss theft/ sabotage caused by/ attributable to the personal deployed, the Head, CPCRI (RS), Kayamkulam reserves the right to claim damages from contracting agency and deduct the same from the monthly bill of the contracting agency. CPCRI will indicate reason for each deduction.
15. The Institute shall in no case whatsoever be responsible/binding for any act of omission/commission by the Contractor.
16. The Indenter reserves the right to increase or decrease the requirement of job contract on need basis.
17. The following documents/vouchers are required to be enclosed with the tenders from which are the terms and conditions of the tender's document:-
 - a) Registration certificate of the firm under the work contract of the Govt. of NCT Delhi/State Govt.
 - b) Employee EPF registration certificate issued by local govt.etc.
 - c) Employee ESI registration certificate issued by local govt. etc.
 - d) The contractor/Agency must have a registration with the Contract Labour (Regulation & Abolition) Act 1970. The contractor shall obtain the labour license under this Act.
 - e) Nos. of staff/supervisors registered under ESI & EPF separately. Documentary proof of vouchers to be required and may be attached.
 - f) Service tax registration certificate issued by Govt. etc.
 - g) Successful bidder will have to enter into a detailed contract agreement with ICAR on non-judicial stamp paper of Rs.100/- (Rupees One hundred Only) for each work.

18. The Head, CPCRI (RS), Kayamkulam reserves the right to reject any or all quotations in whole or in part without assigning any reason thereof. The decision of Head, CPCRI (RS), Kayamkulam shall be final and binding on the contractor/Agency in respect of clause covered under the contract.
19. The staff provided should also maintain secrecy and discipline in the premises of this Institute.
20. The contractor shall keep a complaint register with his supervisor, and it shall be open to verification by the authorized officer of CPCRI for the purpose. All complaints should be immediately attended to by the Agency.
21. In case any of the personnel so provided is not found suitable by the Office, the Office shall have the right to ask for his replacement without giving any reason thereof and the Agency shall on receipt of a written communication wilt have to replace such persons immediately.
22. The persons so provided by the Agency under this contract will not be the employee of the Council and there will be no employer-employee relationship between the Council and the person so engaged by the contractor in the aforesaid services.
23. The contractor will discharge all his legal obligations in respect of the workers to be employed/ deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the council from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Head, CPCRI (RS) Kayamkulam shall be final and binding on the contractor.
24. The contract is subject to the condition that the quotation will comply with all the laws and Acts of Central Govt., State Govt. relating to this contract made applicable from time to time.
25. In case clarification needed, if any, please contact the AAO or the concerned Scientist.


 Asstt. Administrative Officer

Copy to:

1. Dr. Regi Jacob Thomas, Principal Scientist, Genetics Sec. CPCRI (RS), Kayamkulam
2. Dr.(Mrs.) Nihad, Scientist, (Hort.), “
3. Dr.(Mrs.) Jeena Mathew, Scientist, Soil science Sec., “
4. Shri K. Rajendran, Tech.Officer, “
5. OIC/ Guest House, “
6. Tech.Officer/Farm “
7. The Asstt. Fin.& Accounts Officer “
8. The Village Officer, Village Office, Krishnapuram) with the request to display the
9. The Secretary, Panchayat Office, Krishnapuram) notice in their Notice Boards.
10. The Secretary, Municipal Office, Kayamkulam)
11. Dr.C.K. Nampoothiri, ACTO (Statistics) for putting the same in ICAR-CPCRI Website.

Contact AAO, CPCRI(RS), Kayamkulam for details
 of this work.